

## Plymouth U3A Standing Order Mandate

Please hand this part of the form to the Treasurer or Membership Secretary at a monthly General Meeting. Alternatively, you can send it by email: treasurer@plymouthu3a.org.uk

Name(s) of member(s) (individual or joint members):

Forename \_\_\_\_\_ Surname \_\_\_\_\_ Membership number \_\_\_\_\_

Forename \_\_\_\_\_ Surname \_\_\_\_\_ Membership number \_\_\_\_\_

Amount: £16.00 / £29.00 (Single/joint membership) (delete as appropriate)

Bank \_\_\_\_\_ Sort code \_\_\_\_\_



Please pass the following section to your bank

### STANDING ORDER MANDATE

**The COOPERATIVE BANK**

Instruction To.....Bank

Bank address.....

**Please pay:** Co-Operative Bank, Skelmersdale Branch  
Sort Code No. 08 – 92 – 99 Account Number: 65172782X00

For the Credit of: The Plymouth U3A R/C 1094085 – current account

**The sum of First Payment:** £16.00/£29.00. Sixteen Pounds only/Twenty-Nine Pounds only (delete as appropriate)

**Date Commencing** ..... **and thereafter Annually on April 1<sup>st</sup>** Until you receive further notice from me/us in writing.

It is important that your payment reference includes your **Surname and Membership Number** (e.g. Jones 1410) so that payment can be correctly assigned to your personal membership record.

**Quote surname and membership number of the payee here:** .....  
and debit my/our account accordingly.

**Please cancel any previous standing order in favour of the beneficiary named under this reference.**

**Special instructions**.....

**Details of Account to be Debited**

--	--	--	--	--	--

Sort Code

--	--	--	--	--	--	--	--	--	--

Account Number

**Name of Account holder(s):**

**Signature(s)**.....

.....

**Note: The Bank will not undertake to:**

- i. Make any reference to Value Added Tax or other indeterminate element.
- ii. Advise payer's address to beneficiary;
- iii. Advise beneficiary of inability to pay;
- iv. Request beneficiary's banker to advise beneficiary of receipt.

**Date** .....

If the amounts of the periodic payments vary they should be incorporated in a schedule overleaf.